

Employing Delawareans Reporting Requirements for Awarded Contracts

Consistent with Section 40 of Senate Bill 130, below are reporting requirements that must be filled out for projects funded through "Building Delaware's Future Now Fund". This information shall be submitted upon completion of the project (see instructions below).

Contractor Name: _____

Project Name: _____

1. The number of people actually employed on the project (excluding subcontractors): _____
2. The number and percentage of such employees who are bona fide legal residents of the State:
Number: _____ Percentage: _____
3. The total number of employees of the bidder: _____
4. The total percentage of employees of such bidder who are bona fide residents of the State:

5. To the extent subcontractors have been employed, the bidder shall disclose the actual number and percentage of employees of such subcontractors who are bona fide legal residents of the State:
Number: _____ Percentage: _____

Bona Fide Delaware resident is defined in section 40 paragraph d: *(d) For purposes of this section, "bona fide legal resident of this State" shall mean any resident who has established residence of at least 90 days in the State.*

All contractors awarded contracts hereunder shall submit a report to the Director of the Office of Management and Budget setting forth the actual number and percentage of employees of such contractor who are bona fide legal residents of the State. To the extent subcontractors are employed in connection with any such contractor, the contractor shall further disclose the actual number and percentage of employees of such subcontractor who are bona fide legal residents of the State. Such report shall be due on the earlier of 30 days from the completion of the project or December 31 of each calendar year.

To be completed by Awarding State Agency:

State Agency/Organization Name: _____

Point of Contact & Phone Number: _____

Final Contract Amount: _____

Appropriation Number: _____

PROJECT COMPLETE YES / NO

****Projects in process on December 31st, will need to submit this form as a progress update, and submit this form upon the completion of project.****